



**LOS ANGELES COUNTY  
REGIONAL PARK AND  
OPEN SPACE DISTRICT**

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# ADOPTED

BOARD OF SUPERVISORS  
COUNTY OF LOS ANGELES

September 06, 2016

The Honorable Board of Directors  
County of Los Angeles  
Regional Park and Open Space District  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

2-P September 6, 2016

A handwritten signature in black ink that reads "Lori Glasgow".

LORI GLASGOW  
EXECUTIVE OFFICER

Dear Directors:

**ALLOCATE SPECIFIED EXCESS FUNDS  
AVAILABLE TO THE FIFTH SUPERVISORIAL DISTRICT  
AND AUTHORIZE AWARD AND ADMINISTRATION OF  
A GRANT AMENDMENT TO THE DEPARTMENT OF PARKS AND RECREATION  
FOR THE CASTAIC SPORTS COMPLEX SKATE PARK PROJECT  
(SUPERVISORIAL DISTRICT 5) (3 VOTES)**

**SUBJECT**

Approval of the recommended actions will allocate Specified Excess Funds available to the Fifth Supervisorial District, in an amount not to exceed \$100,000, for a grant amendment to the Department of Parks and Recreation to supplement the Castaic Sports Complex Skate Park Project.

**IT IS RECOMMENDED THAT THE BOARD:**

1. Find that the proposed Castaic Sports Complex Skate Park Project is categorically exempt from the California Environmental Quality Act for the reasons stated herein and the reasons reflected in the record of the Project.
2. Allocate Specified Excess Funds, available to the Fifth Supervisorial District, in an amount not to exceed \$100,000, to the Department of Parks and Recreation for a grant amendment to complete the Castaic Sports Complex Skate Park Project.
3. Authorize the Director of the Department of Parks and Recreation, in his capacity as Director of the Los Angeles County Regional Park and Open Space District, to award a grant amendment, in an amount not to exceed \$100,000, to the Department of Parks and Recreation when applicable conditions have been met; and to administer the grant amendment as of the date of award and

pursuant to guidelines in the Procedural Guide for Specified, Per Parcel, and Excess Funds Projects; otherwise, funds shall remain in the Excess Funds account.

### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

Approval of the recommended actions will allocate Specified Excess Funds, available to the Fifth Supervisorial District pursuant to the Safe Neighborhood Parks Proposition of 1996 (1996 Proposition), in an amount not to exceed \$100,000, for a grant amendment to the Department of Parks and Recreation (DPR) to complete the Castaic Sports Complex Skate Park Project (Project).

On April 7, 2015, the Board awarded \$300,000 in Excess Funds, available to the Fifth Supervisorial District, to DPR for the Project. However, after completion of feasibility studies and finalization of the scope of work, additional costs were identified. As a result, it is recommended that an additional \$100,000 be allocated to supplement the existing grant.

The proposed Project involves the development of an in-ground concrete skate park, including the purchase and installation of sports lighting, covered seating area, drinking fountain, bike rack, and other amenities. The total project cost is estimated at \$1,300,000. The recommended Specified Funds will be supplemented by \$900,000 from Fifth Supervisorial District net County cost.

It is also recommended that the Director of the Department of Parks and Recreation (Director), in his capacity as Director of the Los Angeles County Regional Park and Open Space District, be authorized to award a grant amendment to DPR when applicable conditions have been met. Applicable conditions include grantee qualifications, consistency between the project and requirements of the 1996 Proposition, and grantee agreement with California Environmental Quality Act (CEQA) requirements for the project, if applicable. It is further recommended that the Director be authorized to administer the grant pursuant to the Procedural Guide previously approved by the Board.

### **Implementation of Strategic Plan Goals**

The proposed recommendations further the Board-approved County Strategic Plan Goal of Operational Effectiveness/Fiscal Sustainability (Goal 1) by enhancing health-promoting activities in the Fifth Supervisorial District.

### **FISCAL IMPACT/FINANCING**

Sufficient appropriation for the grant amendment, in the amount of \$100,000, as well as the previously allocated \$300,000 are budgeted in the Fifth Supervisorial District's portion of Los Angeles County Regional Park and Open Space District's (RPOSD) Excess Funds Project Fund, HD6.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

The 1996 Proposition requires that agencies to which funds were allocated under the Safe Neighborhood Parks Propositions of 1992 and 1996 encumber all such funds prior to receiving grants of Excess Funds. DPR meets this requirement.

The 1996 Proposition provides a method for determining each fiscal year the amount of funds available in the following fiscal year to fund capital improvement projects in addition to the amounts specifically identified for projects in the Safe Neighborhood Parks Propositions of 1992 and 1996.

The recommended Excess Fund grants will be funded from the Excess Funds available to the Fifth Supervisorial District for Specified projects.

The Board may establish additional conditions on grants of Excess Funds. The Director would be authorized to award grants to the various grantees when all applicable conditions have been met. Any funds allocated by the Board, but not encumbered by award of a grant contract in the same fiscal year, shall be available for allocation by the Board in the following fiscal year.

On June 2, 2009, the Board approved the Procedural Guide to govern the administration of RPOSD grants. The Procedural Guide will appropriately govern the administration of the recommended grant as well.

### **ENVIRONMENTAL DOCUMENTATION**

All projects funded by RPOSD are required to comply with CEQA as a condition of the grant. The lead agency is responsible for preparing the appropriate environmental documentation for the Project. The County of Los Angeles is the lead agency for the proposed Project.

The proposed Project is categorically exempt from CEQA. The Project, which consists of construction of an approximately 6,000 square feet in-ground skate park and installation of various site amenities, is within certain classes of projects that have been determined not to have a significant effect on the environment in that it meets the criteria set forth in Sections 15303(e) and 15304(a) of the State CEQA Guidelines and Classes 3(b) and 4(a) of the County's Environmental Document Reporting Procedures and Guidelines, Appendix G, because the proposed Project involves construction of small new structures and minor alterations in the condition of land.

The proposed Project includes no expansion of an existing use, meaning structures replaced will be located on the same site as existing structures and will have the same purpose and capacity, and the proposed Project will not involve the removal of healthy, mature or scenic trees. Additionally, the proposed Project is not in a sensitive environment, and there are no cumulative impacts, unusual circumstances, or other limiting factors that would make the exemption inapplicable based on the proposed Project records.

### **CONTRACTING PROCESS**

Grant Project Agreements will be entered into and administered under authority delegated to the Director and pursuant to the Procedural Guide approved by the Board in 2009 only if all applicable conditions of the grants have been met. The Project Agreements will be approved as to form by County Counsel.

### **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

The recommended actions will have no impact on any other projects funded by RPOSD. The recommended Project will promote healthy activities in public spaces in the Fifth Supervisorial District.

### **CONCLUSION**

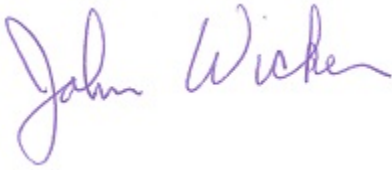
The Honorable Board of Directors

9/6/2016

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Please instruct the Executive Officer-Clerk of the Board to return one adopted copy of this action to the Chief Executive Office, Capital Programs Division, and one to the Department of Parks and Recreation.

Respectfully submitted,

A handwritten signature in purple ink that reads "John Wicker". The signature is fluid and cursive, with the first name "John" and the last name "Wicker" clearly distinguishable.

JOHN WICKER

Director

JW:JIB:WO:tb

c: Chief Executive Officer  
County Counsel  
Executive Officer, Board of Supervisors